

PCB RFQ

READINESS CHECKLIST



Are you submitting a Request for Quotation (RFQ) to a manufacturer? Use this checklist to ensure you are providing the necessary information to receive an accurate and complete quotation.
www.ewmfg.com

Gerber files

PCB spec

Including dimensional tolerances, substrate requirements (thickness, CTI, TG), copper thickness, marking requirements, etc...

BOM - Bill of Materials

Including information re: which component alternates can and cannot be considered

Will any components be consigned?

Sample of board

Testing procedures

Including info re: which materials and fixtures are to be consigned and those that are to be the responsibility of the CM to create

EAU - Estimated Annual Usage

Factory requirements

ISO, etc...

Process/material certification requirements

Ex: RoHS, REACH, WEEE, etc...

PCB cleanliness requirements

Ex: Static Rose or Ionic Chromatography

3rd party certification or regulatory requirements

Ex: UL, ETL, CE, TUV, VDE, CCC, etc...

Packaging

Bulk including required anti-static measure, retail?

Any additional specifications or requirements